

**ACTEA Board of Directors Meeting**  
**ZOOM Meeting ID# 306-982-8188**  
**December 7, 2018**

President: Jay DeTraglia

Vice President: Anedda Trautman

Secretary: Jill Slavny

Treasurer: David Stayton

Past President: Doug Leavens

Executive Director: Rachelle Romoda

Board of Directors: Michael Weyrauch, Jane Akins, Michele Friedman, Cathy Balistrieri, Omari Gay, Robert Van Brunt, Katherine Heinle, Connie Spohn, Cheryl Winstel, Connie Costley

Convene (5 minutes)

Welcome and Introductions - Jay DeTraglia

**Minutes:** Approve minutes from October meeting - [October 2018 Minutes](#)

**Treasurer's Report: Dave Stayton** (10 minutes)

1. [December Report FNYFCU Statements](#)
2. [2018-19 Financial Report](#)

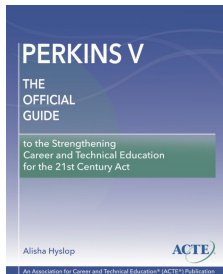
**President's Report: (Jay DeTraglia):** (30 - 45 minutes)

1. **Strategic Planning Update:** [Strategic Planning Action Plan](#)
  - a. **GOAL #1: Board of Directors of ACTEA will influence and advocate for the Perkins V state plan with the State Education Department, NYC Chancellor, District Superintendents, and Business Partners.**
    - i. [Perkins V NYS Plan recommendations](#)
    - ii. Confirm sharing of Perkins V recommendations with DS Sub committee (Jill and John)
    - iii. Further discussion and follow up plan

- iv. State planning Committee??
- v. Resources:

## Perkins V Implementation | acte

Overview On July 31, the President signed into law H.R. 2353, the Strengthening Career and Technical Education for the 21st Century Act, the bill that reauthorizes the 2006 Carl D. Perkins Career and Technical Education Act. We now have a new law governing the federal investment in CTE! ([www.acteonline.org](http://www.acteonline.org))



- b. GOAL #2: Promote, advance, and provide expertise to the CTE community on topics of ESSA, CDOS and articulation agreements for registered apprenticeship programs.**
      - i. [ESSA Chart - Fact Sheet - ACTEA \(KH\)](#)
      - ii. [ESSA - CDOS Presentation - ACTEA \(KH\)](#)
    - c. GOAL #3: Improve value of the organization and communications to the field.**
- 2. Statewide curriculum and assessment project update**
- 3. Atlas / Rubicon Update**
  - a. [Atlas Renewal 2018-19](#)
  - b. [ATLAS/ACTEA Software Licensing Agreement 2018-19](#)
- 4. Strategic Planning Next Steps -- long term goals**
  - a. Membership**
    - i. Benefits
    - ii. Fee Structure
    - iii. Procedure / Process?
    - iv. Value for Membership
  - b. Fiscal Resources and long range planning**
  - c. Curriculum Mapping and Sharing**
    - i. ACTEA role and commitment?

**Executive Director/Business Item:** (30 minutes)

- 1. 2019 Conference, April 10-12, 2019

2. [Conference Timeline \(To Do\)](#)

a. [Conference Sessions Draft](#)

- **Participant Registration**-- An email with Save the Date for 2019 ACTEA Conference, Individual Membership and Organizational Membership description was sent. Please continue to follow up with your zone members and school districts.
- **Presenter Abstracts** -- We have had so me inquiries but as of 12/3 we do not have any abstracts submitted. Don't anticipate them this early
- **Vendor Commitments** -- Emails have been sent (twice). 50% of last year's responded immediately they would be participating in April 2019. Contact information from BOD for vendors. Submitted by vendors as of 12/3:
  - **Frontline**: submitted \$300 vendor app
  - **Electude** - Joe Zahra: submitted \$300 vendor app
- **Participant Package:**
  - Conference Brochure will be online with QR Access
  - Conference (one page) Highlights; rooms, sessions, etc. will be at registration desk
  - **CTE Administrative Leadership: 10 Things to Know In Your First Year, Foster/Hornberger/Watkins**: Phyllis Perry at ACTE and she indicated that due to the fact that ACTE has to pay royalties on the book; they could give us a 5% discount on the member price of the book and a 5% discount on the S&H. Not a big discount; but something at least. It looks like it would run us about **\$4000.00** (from Michele) -- 10 Things to Know Beyond the First Year??

**Conference 2020 location / discussion** -- By April we will need to confirm all events / dates with The Desmond for 2019-20. All decisions and contracts for 2020 MUST be signed by April (March if it's a different location)

1. Rationale for conference location:
  - a. Impact on participant attendance

- b. Impact on vendor participation
- c. Location possibilities:
  - i. The Desmond (under new IHG Ownership)
  - ii. Hotel Syracuse (Marriott run) Conference Center
  - iii. Holiday Inn -- Syracuse
  - iv. Saratoga City Center
  - v. Schenectady: Communication from Jason Homan (12/6/18)
- 2. Program and partnership structure
  - a. Co-host and highlight community college partners (i.e. FM)
  - b. Co-host and highlight business partners

**Zone/Big 5 Reports: Process, Report, and Debrief - (15 minutes)**

- 1. Zone 1:
- 2. Zone 2:
- 3. Zone 3:
- 4. Zone 4:
- 5. Zone 5:
- 6. Zone 6:
- 7. Big 5:

**Topic Reports - (30 minutes)**

**1. Peter Carr:**

- a. - Met with Amber Mooney from the Business Council of NYS and Teri Hi Crowley who represents BOCES DS's to discuss upcoming session and NYS Budget;
- b. - Will be attending the December Board of Regents meeting;
- c. - Will be meeting with Regent Nan Mead on Tuesday morning to talk about 15/7 paper and Perkins;

- d. - Working with Joanne Ryan from NYSACTE to schedule meetings with members of the Board of Regents to discuss 15/7 paper; and
- e. - Spoke with Deb Reiter last week regarding current SED work on Perkins funding and how we might become more engaged.

2. Connie Spohn:

- i. TAC:
- ii. Legislative:
- iii. SCDN:

- 3. SED – Cheryl Winstel
- 4. Skills USA – New Representative
- 5. NYSACTE – Connie Costley
  - a. [NYSACTE 12/7/2018](#)
- 6. NYSCEA – Connie Costley

Adjourn